

# RI-LINKS2UA HORIZON 2020 PROJECT PREPARATION GRANT SCHEME

## TERMS OF REFERENCE

### 1) Objectives

The main objective is to stimulate cooperation in a joint proposal in the frame of the Horizon 2020 Research and Innovation programme between R&I actors from the EU and Ukraine.

Within the “**RI-LINKS2UA second call of the Horizon 2020 project preparation grant scheme**”, 10 selected applicants preparing a Horizon 2020 proposal from an Ukrainian institution will be supported with a grant of 1200 EURO.

The RI-LINKS2UA call for H2020 projects preparation grants supports Ukrainian applicants who address currently open calls under the 2018-2020 Work Programme of Horizon 2020 with a **call deadline until end of April 2018**. Potential Ukrainian applicants are in **particular encouraged to screen open calls** under the thematic area of “Sustainable process industry through resource and energy efficiency” (SPIRE)<sup>1</sup> as part of Societal challenge 5 “Nanotechnologies, Advanced Materials, Biotechnology and Advanced Manufacturing and Processing”. SPIRE is especially targeting the EaP countries (including Ukraine), and therefore welcoming joint applications between EU and Ukrainian partners!

However, **applications to other open calls under WP 2018-2020 with the call deadline until end of April 2018 (as mentioned above) not excluded** and will be equally evaluated after submission.

### 2) Eligible activities under this call:

- Organisation of preparatory H2020 proposal writing workshop related to the H2020 call in Ukraine
- Participation in the H2020 proposal writing workshop in an EU country (invitation from the proposal coordinator from the EU country)
- Participation in an international brokerage event related to the H2020 call in an EU country you intend to receive a project preparatory grant

### 3) Eligible Budget per Applicant

Selected Ukrainian applicants will be supported with Grants of 1200 Euros, which will be paid in two installments:

First payment: 50% after selection

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<sup>1</sup> <https://ri-links2ua.eu/object/news/428>



Second payment: 50% when the project proposal will be submitted.

The grant can cover the following expenses:

- Travel expenses (air/economy and train/2<sup>nd</sup> class)
- Accommodation
- Technical and/or logistical support for the preparation of meetings or workshops

The grant does not cover staff costs.

The grant holders should keep originals and provide the copies of all documents (invoices, receipts, etc.) for all expenses to the local RI-LINKS2UA partner. All originals need to be kept until 31.1.2021.

All accounting must be made in compliance with the legal norms of the respective countries and the usual accounting practices of the respective organisations.

#### **4) Eligible Applicants**

- Research Institutes
- Universities
- Companies with RTDI activities (including SMEs)
- NGOs with RTDI activities

The applicant must have a legal status in Ukraine.

#### **5) Implementation**

- An Applicant for a Grant must have at least one partner from an EU member state.
- The applicant must select an open call under the H2020 Work Programme 2018-2020(especially open calls under SPIRE – see information under 1.)10 applicants with the highest scores will be awarded with grants after the selection process (1200 EURO per grant).
- The project preparation support grant scheme will provide grants to researchers for covering travel and accommodation expenses, technical and/or logistical support for the preparation of meetings or workshops, visa costs and will be paid by the Local Partner (NIP) in two installments: first when proposal writing starts and second installment only after receiving the proof that proposal was submitted.
- All eligible applications will be evaluated by an international evaluation panel (3 experts provided by RI-LINKS2UA project consortium) (see subsections 5A and 5B).
- The distribution of the Grant budget will be administered by the Ukrainian Grant Holder (NIP).



- As part of the Grant, the grant holder accepts the obligation to provide to NIP all information requested about the outcome of his/her activities (conducted meetings, proposals submitted, partnerships established) including the final report.

## 5A) Eligibility of Applications

Applications for project preparation support grants must contain information on:

- selected call within H2020, Work Program 2018-2020, Calls 2018 for which a new proposal is intended or being prepared
- scientific basis for the proposal (state of the art concerning the specific research topics, gaps to be filled in the current knowledge, relevance of proposed activities) and the expected impact of the research
- financial estimation on how the grant will be used
- names and contact details of the EU partner organization. If possible, a (brief) description of previous experience in previous bilateral activities
- Comply with the submission procedure and terms
- Submit a completely filled in application form along with all requirements
- Be submitted in English

The Local Partner (NIP) will be responsible for the formality and eligibility check.

## 5b) Evaluation and Selection of Applications

The applications will be evaluated on the basis of the following criteria:

<b>Evaluation Criteria</b>	<b>Scoring</b>
Accordance with formal requirements of this Call (see 5A)	Yes/No
Provided concept note of the H2020 proposal according to the identified call	In/Out of cope
Research performance/scientific excellence of the applicant: - 5 most important publications, relevant to the event - total number of publications - total number of citations - patents, if any - participation in projects related to the topic of the Brokerage Event	5 points
International cooperation activities of the applicant: - projects and/or structured cooperation with other countries; - trainings abroad; - participation in international conferences	5 points



Commitment to take full advantage of the participation in the event: - Expected outcome, <b>concrete</b> plans for cooperation (become a member of a Horizon 2020 consortium, already existing international contacts etc.) - Other activities planned (poster, presentation etc.)	5 points
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#### Additional evaluation criteria

- Encouragement of the SME and young researchers
- Encouragement of the applicants intended to submit a proposal under the topic of “Nanotechnologies, Advanced Materials, Biotechnology and Advanced Manufacturing and Processing, 3.1. SUSTAINABLE PROCESS INDUSTRY (SPIRE)” as part of SC5 in the Work Program 2018-2020 (see information under 1.)
- Gender equality
- Responsible Research and Innovation approach in accordance with the selected H2020 call

**Applications which do not comply with the eligibility criteria will not be considered within the evaluation process.**

#### 6) Duration

**November 2017– March 2018**

#### Deadline

The deadline for applications is **4<sup>th</sup> of December 2017.**

#### Timeschedule

Publication of the second Call:	2 November 2017
Dead-line for applications:	4 December 2017
Evaluation of applications and selection of the 10 best applicants	15 December 2017
Payment (first installment)	Till end of December 2017
Payment (second/final installment)	After submission of the project proposal to H2020 and received final report (no later than April 2018)



RI-LINKS2UA project has received funding from the European Union's Horizon 2020 programme for research and innovation under grant agreement No 692476.

## **Submission of Grant Applications**

The grant application should be submitted via e-mail to the Local Partner (NIP):

Olena Koval (NIP) [nip@fp7-ncp.kiev.ua](mailto:nip@fp7-ncp.kiev.ua)

### **Contact:**

National Information Center for Ukraine-EU S&T cooperation

Gorkiy street, Kyiv, 03680, Ukraine

tel/fax: 380+44 529-03-32

[e-mail:nip@fp7-ncp.kiev.ua](mailto:nip@fp7-ncp.kiev.ua)

### **Annex:**

- Application form
- Letter of Intent

